

**College of Engineering Curriculum Committee**  
**January 15th – 10:30 a.m.-12:00 p.m., Coverdell 104**

**Attendees:**

*Voting Members:*

Dr. James Kastner, CMB

Dr. Bill Tollner, ECAM

Dr. Mark Trudgen, ECE

*Ex-officio members:*

Dr. Sidney Thompson, School Chair, ECAM

Dr. Fred Beyette, School Chair, ECE

Dr. Ramasamy, Associate Dean

Margaret Sapp, Graduate Program Administrator

*Guests:*

Ms. Dagmar Nelson, ECAM Academic Advisor

**Business:**

The College Curriculum Committee met January 15, 2020. Chairperson Bill Tollner called the meeting to order at 10:33 a.m. in Coverdell 104. The Minutes are as follows.

1. Approval of minutes from Dec 6, 2019

Chairperson Tollner reviewed the minutes from December 2019's meeting. Dr. Kastner made a motion to approve the minutes, Dr. Trudgen seconded the motion to approve.

2. Updates from participants:

The committee discussed a mitigation strategy for Ms. Julie Cook, previously academic manager, moving on to a new position at Augusta technical college. Ms. Dagmar Nelson will serve to support administrative task previously performed by Ms. Cook. Dr. Tollner will build the agenda for the meeting and also serve as a liaison to facilitating the paperwork. Further discussion was had on best practices for moving forward to streamline paperwork with Ms. Cook's departure.

Experiential Learning – Dr. Tollner informed the committee that Ms. Anglin has agreed to work with advisors to collect all experiential learning activities that are already happening. This will be presented to students in order to aid in fulfilling the university requirements of an experiential learning credit.

Ms. Dagmar Nelson presented updates on the CAPA system approvals since last meeting.

3. The Committee reviewed the following proposals submitted by the respective Schools.

- CMB Submissions: No submission this meeting.
  
- ECE Submissions
  - Course change submissions
    - CAPA Modification form for **ECSE 4230L**. Following review, the Committee approved the proposal.
    - CAPA Modification form for **ECSE 4235L**. Following review, the Committee approved the proposal.
    - Update to split level for Principles of Lasers and Photonics ELEE 4145/6145. Following review, the Committee approved the proposal.
    - Pre-req update for Wireless sensor networks CSEE 4240-6240. Following review, the Committee approved the proposal.
  - Curriculum Update. ECE proposed updates to both BSEE and CSEE curriculum.
    - BSEE. Following review, the Committee approved the curriculum update.
    - CSEE. Following review, the Committee approved the curriculum update.
  - New Course Submission
    - ECSE 4610/6610 Error Control Systems. Following review and discussion, the Committee voted to approve the proposal.
  
- ECAM submissions. No submissions this meeting.
  
- 4. Old Business
  - None
  
- New Business
  
- Announcements/Updates
  - Upcoming meetings - 104 on 1/15, 2/12, 3/18 and 4/15 from 10:30-12:00 noon)
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Meeting adjourned at 12:00pm.