

# College of Engineering Curriculum Committee

## Agenda

October 23, 2020 – 2:00 p.m.-3:30 p.m. via Zoom

### Attendees:

#### *Voting Members:*

Dr. Sudhagar Mani, CMB

Dr. Bill Tollner, ECAM

Dr. Mark Trudgen, ECE

#### *Ex-officio members:*

Dr. James Warnock, School Chair, CMB

Dr. Sidney Thompson, School Chair, ECAM (*not present*)

Dr. Fred Beyette, School Chair, ECE

Dr. Ramasamy, Associate Dean

Dr. Jaime Camelio, Associate Dean (*not present*)

Margaret Sapp, Graduate Program Administrator

Ms. Dagmar Nelson, ECAM Academic Advisor and interim CAPA Coordinator

### Business:

1. Approval of minutes from Sept 25th and review of activities since then.

Chairman Tollner open the meeting at 2pm and reviews the minutes of the last meeting. After discussion, Dr. Trudgen makes a motion to approve the meeting and the motion passes.

2. Approval of minutes of the special faculty meeting on Sept 25th  
(items 2 and 3)

Chairman Tollner focuses the meeting attendees to the documentation summarizing the special faculty meeting on Sept 25<sup>th</sup>. Chairman Tollner then leads the discussion summarizing the main conclusion from the meeting and follow up emails. CMB has withdrawn the PhD name proposal previously submitted to the college curriculum committee. After receiving input from ex-officio members Chairman Tollner makes a motion to approve the minutes, and the motion passes.

3. Updates from participants:
  - Ms. Nelson gives an update relating to CAPA.

Ms. Nelson, gives a detail report showing what courses have finalized the paperwork process. It is clear from her presentation and the discussion that there is no current hold ups in the system for any engineering related courses in Spring 2021.

- Chairman Tollner gives an update about the upcoming university curriculum committee items.
  - The special called UCC meeting outcomes
  
- Dr. Ramasamy

Dr. Ramasamy provided an update to college curriculum committee.

- Others
  
- Margaret Sapp provided an update regarding the graduate program:
  - 9 of 16 students are on track to graduate this Fall semester despite the COVID related disruptions to research.
  - 20 students have confirmed enrollment in Spring 2021.
  - Overall good progress is being made with respect to recruitment.
  
- Dr. Trudgen presented an online instructional question

Dr. Trudgen presented a question on behalf of Dr. Rao (ECSE). This question was related to university policies of online instruction. After a healthy discussion it was concluded by Drs. Tollner and Ramasamy that this is currently an ongoing discussion at the university level and given that it is a topic in-flux go ahead and wait for an answer, until then refer to policies at [online.uga.edu](http://online.uga.edu).

4. The Committee reviewed the following proposals submitted by the respective Schools.
  - CMB Submissions:
    - ENGR 8910E (Item 4)

After discussion on the course Chairman Tollner proposes a motion to approve the course and it passes.

- ECAM submissions.
  - ENGR 4900 (Item 5)
  - ENGR 6XXX. (Item 6)

Dr. Trudgen proposes to table both courses as they have not been distributed to each school curriculum committee and require further review. This motion passes and both courses will be voted on at the next meeting.

- ECE Submissions

ENGR 2170E-2170L (Item 7)

Dr. Mani proposes to table this course as it has not been distributed to the ECAM school. A discussion about what is the best suffix arises. It is determined that it will be ENGR 2170E. This will allow the instructor the most flexibility to implement both lectures and lab. The updated documentation will be disseminated and this course will be voted on at the next meeting. This motion passes.

#### 5. Old Business

Name change proposal document (Item 8)

Chairman Tollner, along with the UCC, developed guiding documentation. After discussion it is concluded that this draft should be presented to all faculty via each school's monthly faculty meetings. It is agreed that each school chair will present the material and request feedback from faculty before January 2021. All curriculum committee discussion will be tabled until January 2021. Chairman Tollner makes a motion to approve this timeline, and the motion passes.

#### 6. New Business

No new business was presented.

#### 7. Announcements/Updates

Upcoming meetings –Nov 13<sup>th</sup>, Dec 4<sup>th</sup>

Times: 2:00 pm to 3:30 pm

Other announcements from the floor

#### 8. Motion for adjournment

Drs. Mani and Trudgen make a joint-motion to end the meeting. This motion passes and the meeting is adjourned until the next scheduled time.